



DISTRICT ADVISORY COUNCIL (DAC)  
DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE (DELAC)

## AGENDA

OCTOBER 13, 2020 – 12:00-2:00 P.M.

VIRTUAL MEETING  
EDUCATION SERVICE AND SUPPORT CENTER

12:00-12:15	1. Call to Order/Introductions	Paola Granados, DELAC Chairperson
	2. Superintendent's Report – Information	Dr. Francisco Escobedo, Superintendent
12:15-12:15	3. Quorum	Paola Granados, DELAC Chairperson
12:15-12:20	4. Approval of Agenda – Action	Paola Granados, DELAC Chairperson
12:20-12:25	5. Approval of Minutes – Action	Paola Granados, DELAC Chairperson
12:25-12:35	6. District Administrators' Report – Information	District Administrators
12:35-12:45	7. Chairpersons' Report – Information	Jaqueline Gonzalez, DAC Chairperson Paola Granados, DELAC Chairperson
12:45-1:15	8. Elections – Action	Jaqueline Gonzalez, DAC Chairperson Paola Granados, DELAC Chairperson
1:15-1:40	9. 2020-21 English Learner Identification and Assessments – Information	Patricia Pimentel, Coordinator Nancy Rojas, Coordinator
1:40-1:50	10. Needs Assessment – Action	Jaqueline Gonzalez, DAC Chairperson Paola Granados, DELAC Chairperson
1:50-1:55	11. District Communications – Information	Paola Granados, DELAC Chairperson
1:55-2:00	12. Public/Oral Communications – Information	Paola Granados, DELAC Chairperson
2:00	13. Adjournment	Paola Granados, DELAC Chairperson

### Legal Requirements

	Development of a District English Learner Master Plan (Roadmap) for English Learner education programs and services (DELAC)		Establishment of District Program, Goals, and Objectives of these programs and services for English Learners (DELAC)		Review and comment on the District reclassification procedures (DELAC)
	District-Wide Needs Assessment on a school-by-school basis (DELAC)		Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements (DELAC)		Review and comment on the written notifications required to be sent to parents and guardians of English Learners. (DELAC)
	Review of the Consolidated Application and Reporting System (CARS) (DELAC)	8/18/2020	Review and comment on the development of the Learning Continuity and Attendance Plan (LCP) (DAC/DELAC)		Review and comment on the development of the Local Control and Accountability Plan (LCAP) (DAC/DELAC)

### EXECUTIVE BOARD

#### DAC

*Jaqueline Gonzalez, Chairperson  
Open, Vice-Chairperson  
Marina Beltran, Past Chairperson  
Open, Board Member*

#### DELAC

*Paola Granados, Chairperson  
Open, Vice-Chairperson  
Arianna Gonzalez, Past Chairperson  
Open, Board Member*



## CHULA VISTA ELEMENTARY SCHOOL DISTRICT

### Minutes of the Regular Meeting of the District Advisory Council (DAC) District English Learner Advisory Committee (DELAC)

Education Service and Support Center - Room C

84 East J Street, Chula Vista, CA 91910

May 19, 2020

12:00 p.m.-2:00 p.m.

1. **CALL TO ORDER/INTRODUCTION** – DAC Chairperson, Marina Beltran, called the meeting to order at 12:03 p.m. and welcomed everyone to the second virtual meeting. Before the meeting started, she reviewed the “Ground Rules” as a protocol in conducting these meetings. There were no school presentations. Mrs. Beltran stated that DAC/DELAC elections will take place at the first meeting of the 2020-21 school year for the following positions: *DAC and DELAC Vice-Chairperson and Board Member*.
2. **SUPERINTENDENT’S REPORT** - Dr. Francisco Escobedo, talked about the amazing DAC/DELAC Board members’ leadership and thanked each of the members for their remarkable service during the school year. Dr. Escobedo point out that Executive Director, Keith Malcom, is retiring at the end of the school year. He thanked Mr. Malcom for leading this wonderful parent leader committee and wished him the best in the new chapter of his life. Dr. Escobedo shared and reviewed the “Brain Trust Summary Comments – Logistics” stakeholder feedback on what schools will look like when schools reopen. Dr. Escobedo added that a parent survey will be sent out on Friday to find out parent needs when schools resume. Parents asked questions that were answered by Dr. Escobedo. The Brain Trust Summary Comment Logistics will be posted on the DAC/DELAC District’s website.
3. **DISTRICT ADMINISTRATORS REPORT** - Deputy Superintendent, Oscar Esquivel, shared on the \$41 billion revenue decrease due to the COVID-19 pandemic. Mr. Esquivel provided a review of the Governor’s May revise budget which is an adjustment of the January budget. Mr. Esquivel also discussed the impact of the revised May budget on the District’s estimated funding and other items that will be impacted due to the pandemic. Mr. Esquivel mentioned that there will a Preliminary Proposed Budget presentation at the May 27, 2020 Board meeting. Mr. Esquivel said information will be sent out next week to invite everyone to a virtual Budget Advisory Committee (BAC) meeting on May 28, 2020 where he will discuss the impacts of the budget report. Mr. Esquivel wished everyone a very safe summer.

Dr. Jeffrey Thiel, Assistant Superintendent of Human Resources, appreciated everyone’s participation and acknowledged the DAC/DELAC Board members for the good work they did throughout the school year. Dr. Thiel also congratulated Mr. Keith Malcom for his upcoming retirement and wished him the best.

Dr. Matthew Tessier, Assistant Superintendent, Innovation and Instruction Services and Support, thanked Mr. Keith Malcom for an exceptional job with his leadership, instruction, and coaching of his schools. He wished him the best on his retirement and also thanked the DAC/DELAC Board members in providing these online platform meetings.

Dr. Tessier announced that the new 3-year LCAP Template is due on July 1, 2021. Dr. Tessier mentioned the template that is due on July 1, 2020 to the County and State is the “*Operations Written Report*”. On this report, Dr. Tessier will provide an overview explaining the changes to address the COVID-19 pandemic and school closures. Dr. Tessier included that the Covid-19 Operations Written Report will be presented at the June 17, 2020 Board meeting for approval. Dr. Tessier announced that the State will release another LCAP template after summer which will cover the 2020-21 school year and will be due in December 15, 2020. In other words, there will be three reports that will be presented to stakeholders during the next school year which are the following: (COVID-19 *Operations Written Report which is due on July 1, 2020, One-year LCAP 2020-21 which due on December 15, 2020, and the Three-year LCAP, which is due on July 1, 2021*). Parents asked several questions that were answered by Dr. Tessier. Additional information is available for review at the Innovation and Instruction Services and Support department.

Keith Malcom, Executive Director of Language and Instruction, mentioned that DAC/DELAC elections will be held during the Fall season. Mr. Malcom thanked and recognized each DAC/DELAC Board member for their outstanding job during this school year. He added that it was wonderful working with each of the Board members and mentioned that today will be his last meeting. He said that he will miss all the team and parent leaders.

4. **CHAIRPERSONS' REPORTS** - DAC Chairperson, Marina Beltran, thanked everyone from parents, staff, school representatives, Dr. Escobedo, Keith Malcom, Patricia Pimentel, and Olivia Guerrero for supporting her. She said she was so grateful in sharing this opportunity with a great team of DAC/DELAC Board members.

DELAC Chairperson, Arianna Gonzalez, thanked everyone for their support. She said she felt thankful for all the parents who approached her for advice. She said she will continue as Past-Chairperson and assured everyone that she will leave her door open for any concerns and will try to satisfy everyone's needs. She also wished Mr. Malcom the best in this new chapter of his retirement life. Mrs. Gonzalez conclude by mentioning that DAC/DELAC elections have been postponed until the new school year, but encouraged school representatives to run or to nominate someone for the open positions as DAC/DELAC Vice-Chairperson and Board Member.

DELAC Vice-Chairperson, Paola Granados, thanked Mr. Malcom and said that it was an honor to work with him. She mentioned that she has a lot of respect for Ms. Beltran and Ms. Gonzalez and she is glad she will continue seeing them next year. Ms. Granados also thanked Mr. Bame and Mrs. Marquez for being part of the board and contributing so much. Ms. Granados said that she is looking forward to a new dynamic school year.

5. **CONSOLIDATED REPORT SYSTEM (CARS)** – Patricia Pimentel, Coordinator of Language and Instruction, shared a PowerPoint presentation on CARS. Ms. Pimentel reviewed what the consolidated application and reporting system is. She reviewed the federal program funds on Title I, Title II, Title III and Title IV, including the 2020-21 estimated allocation, and CARS process, and timeline. Ms. Pimentel gave time for administrators and parents leaders to discuss on the Title I school funding. Ms. Pimentel mentioned that the PowerPoint presentation will be posted on the District's webpage.
6. **DISTANCE LEARNING TEACHER SUPPORT** – Dr. Gloria Ciriza, Executive Director of Instruction Services and Support, shared a presentation on the support the District is providing teachers on how they can engage in a meaningful way while Distance Learning with their students. Dr. Ciriza reviewed teachers' learning programs, including, CVESD teachers portal where teachers can access District learning resource links, weekly letter support, weekly oral language development topics and parent resource links. Dr. Ciriza mentioned a Parent Survey will be going out soon to get parents' feedback on how the District can support Distance Learning. Parents asked questions that were answered by Dr. Ciriza.
7. **DISTRICT COMMUNICATIONS** - Angelica Maldonado, Community Liaison, was happy to share the CVESD Resources and Events for the April/May calendar. Ms. Maldonado thanked Mr. Malcom and the DAC/DELAC Board for an amazing job with their contributions during the school year, and that she is looking forward to working with the new committee in the new school year. Ms. Maldonado shared how parents can access (MTSS) social and emotional resources support on the District's webpage. For additional questions, concerns please contact Ms. Maldonado at 619-425-9600, ext. 1465. Calendar will be uploaded on the DAC/DELAC District's webpage.

Susan Skala, CVE President, thanked the DAC/DELAC Board members for offering their time in this committee and for contributing their services during the school year. Ms. Skala said "We can't do our job without your support and the work you do." Ms. Skala also thanked Mr. Keith Malcom for working at CVESD and congratulated him on his retirement. Ms. Skala addressed the status of the state and local budget and the importance of safety when everyone is ready to return to school. Ms. Skala also encouraged parents to contact the state senators through a link to support the *HEROES Act*. Link will be posted on the District's webpage: Ms. Skala reminded everyone to sign the petition for *Cuts Hurts Kids!* She wished everyone a wonderful summer.

Margarita Holguin, Director of Chula Vista Community Collaborative Centers (CVCC), reminded everyone that the following Family Resource Centers will be open through the summer four days a week from 9-3 p.m. for essential family support services; Beacon Center, Open Door Youth Center, and the New Direction Family Center. Ms. Holguin reviewed the importance of being involved and to complete the 2020 Census survey. She also encouraged parents to remind their neighbors and family members to complete the survey. For additional information please call 619-422-9208, 619-407-4840 or 619-691-5301.

8. **PUBLIC/ORAL COMMUNICATION** – DAC Chairperson, Marina Beltran, announced that the parent questions and answers will be posted on the DAC/DELAC District's webpage. If you would like to address any additional questions, please email Mrs. Marina Beltran at [1mgdiaz@gmail](mailto:1mgdiaz@gmail) or Mrs. Arianna Gonzalez at [delac.cvesd@gmail.com](mailto:delac.cvesd@gmail.com)
9. **ADJOURNMENT** - The meeting adjourned at 1:37 p.m.

Marina Beltran  
DAC Chairperson

Arianna Gonzalez  
DELAC Chairperson

Olivia Guerrero  
Recording Secretary



CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
District Advisory Council (DAC)  
District English Learner Advisory Committee (DELAC)  
Education Service & Support Center

**TUESDAY, AUGUST 18, 2020**  
**VIRTUAL MEETING - 12:00-2:00 P.M.**

**MINUTES**

1. **CALL TO ORDER/INTRODUCTION** – DELAC Chairperson, Paola Granados, called the meeting to order at 12:00 p.m. and welcomed everyone to the DAC/DELAC virtual meeting. Ms. Granados informed that DAC/DELAC elections for open positions will be held during the September meeting.
2. **SUPERINTENDENT’S REPORT** – None.
3. **DISTRICT ADMINISTRATOR’S REPORT** – Deputy Superintendent, Oscar Esquivel, provided a brief report saying that at the June 17 Board of Education meeting, the Board approved the District’s 2020-21 District Budget, which was based on Governor Newsom’s May Revise. Two weeks after the June 17 Board meeting, the Governor had approved the State’s budget. As a result, the District revised its District Budget for the 2020-21 school year, which was approved by the Board at its August 12 Board meeting. Mr. Esquivel stated the District’s budget has met positive certification, meaning the District is certifying that it will meet its current and subsequent two years minimum reserves. The District incorporated two changes from the State budget, which the Governor made, to the District’s revised 2020-21 budget, with the main changes being the removal of the ten percent reduction to the school district funding and adding the federal Coronavirus relief funds in the state budget.

Assistant Superintendent, Dr. Jeffrey Thiel, shared congratulations of District employees recently hired or promoted as well as movement of principals and associate principals within our District campuses.

4. **CHAIRPERSONS’ REPORT** – DELAC Chairperson, Paola Granados, welcomed everyone and thanked them for attending the meeting. Ms. Granados shared that elections will be held at the September 15 DAC/DELAC meeting and encourages parent representatives to nominate themselves at the next election.

DAC Chairperson, Jaqueline Gonzalez, welcomed everyone to the meeting and expressed being proud to represent the parents. Ms. Gonzalez thanked the District for its leadership and listening to the needs and requests of the DAC and DELAC parents. She has challenged parent representatives who are eligible to run and be a part of the Executive Board Committee.

DAC Past Chairperson, Marina Beltran, shared her experience as a member of the DAC/DELAC Executive Board and encourages parent representatives who are eligible to run for a position at the next election.

5. **DISTANCE LEARNING** – Dr. Gloria Ciriza, Assistant Superintendent, Curriculum and Instruction, shared a brief presentation regarding Distance Learning for the new school year for our students and teachers and what the District is doing to provide the support and resources they will need. Dr. Ciriza reviewed that teachers will conduct daily live interaction with their students, as well as student-to-student interaction; what the daily required instructional minutes for kindergarten, 1<sup>st</sup>-3<sup>rd</sup> grade, and 4<sup>th</sup>-12<sup>th</sup> grade looks like; Math and English Language Arts, focusing on the essential standards; including access to a device and connectivity. Dr. Ciriza mentioned that parents should reach out to their school site principal regarding their child's needs to ensure they will be able to engage in instruction on the first day of school, which is August 31.
6. **LEARNING CONTINUITY AND ATTENDANCE PLAN** – The Learning Continuity and Attendance Plan (LCP) was presented by Dr. Matthew Tessier, Assistant Superintendent, Innovation and Instruction. Dr. Tessier reviewed the following areas of the LCP to support our students and teachers: Enrichment Materials, YouTube Channels for Visual and Performing Arts and Physical Education; Connectivity and Devices; Attendance; and Teacher Professional Learning. Dr. Tessier also discussed Pupil Learning Loss and mental health and social and emotional well-being of students and recognized the work of our District's social workers. Dr. Tessier added that the District will be providing meals to our students and spoke of increased or improved services for students who are foster youth, low income, homeless, and English Learners. Dr. Tessier invited parent representatives to participate in a live Thoughtexchange survey regarding the LCP and thereafter finished with a review of the results of the survey and addressed questions, concerns, and comments.
7. **DISTRICT COMMUNICATIONS** – District's Parent Engagement and Liaison, Angelica Maldonado, presented the monthly Parent Resource Calendar for the months of August and September 2020. The Parent Resource Calendar will be made available on the District's DAC/DELAC webpage.
8. **PUBLIC/ORAL COMMUNICATION** – No public/oral communication.
9. **ADJOURNMENT** – DELAC Chairperson, Paola Granados, adjourned the meeting at 1:48 p.m.

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Jaqueline Gonzalez  
DAC Chairperson

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Paola Granados  
DELAC Chairperson

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Claire De Soto  
Recording Secretary



**CHULA VISTA ELEMENTARY SCHOOL DISTRICT**  
**DISTRICT ADVISORY COUNCIL AND**  
**DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE**

**2020-2021 OFFICER NOMINATION FORM**

1. Elections will be held at the **October 13, 2020** DAC/DELAC Meeting.
2. Please submit nomination form, including an introduction statement by **October 12, 2020**, to the **Language Development and Instruction Department**, 84 East J Street, Chula Vista, CA 91910, or by fax to (619) 420-3743, or on the day of the DAC/DELAC meeting.

**The introduction statement will be read prior to voting at the October 13, 2020 meeting.**

**REQUIREMENTS:** DAC/DELAC Executive Board Officers qualifications:

The DAC/DELAC Executive Board Officers shall be a DAC/DELAC elected representatives from school sites or Executive Board members, at the time they were elected, and not currently employed by the Chula Vista Elementary School District. Executive Board Officers of DELAC must be parents or guardians of English Learners or Reclassified fluent English Proficient students.

I, \_\_\_\_\_ accept to run for the position of:  
First Name                      Middle Initial                      Last Name

**(CHECK ONLY ONE POSITION)**

- |   |   |
|---|---|
| <input type="checkbox"/> DAC VICE-CHAIRPERSON | <input type="checkbox"/> DELAC VICE-CHAIRPERSON |
| <input type="checkbox"/> DAC BOARD MEMBER     | <input type="checkbox"/> DELAC BOARD MEMBER     |

**MY CONTACT INFORMATION:**

School	
Home Address	
City, State, Zip Code	
Phone Number(s)	(     )                      Cell: (     )
E-mail	
Parent of children in grades:	

**Why do you want to serve as part of the DAC/DELAC Executive Board?**

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## CHULA VISTA ELEMENTARY SCHOOL DISTRICT

### DISTRICT PARENT NEEDS ASSESSMENT DAC/DELAC 2020-21

Prioritize #	TOPIC
	How to support your language learner at home.
	How to build stronger communication with your school community.
	How to improve cyber-safety at home.
	How to practice social-emotional learning at home.
	How to promote health and wellness at home.
	How to build resiliency.
	How to help your child with Mathematics at home.
	How to access the language arts curriculum at home.
	How technology helps me support my child's learning.
	How to grow in my role as a DAC/DELAC representative.

OTHER TOPIC: (PLEASE SPECIFY BELOW)

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## DISTRITO DE ESCUELAS PRIMARIAS DE CHULA VISTA

### EVALUACIÓN DE LAS NECESIDADES DE LOS PADRES DEL DISTRITO DAC/DELAC 2020-21

Prioridad #	TEMA
	Cómo apoyar a su hijo en casa cuando está aprendiendo otro idioma.
	Cómo fomentar una fuerte comunicación con su comunidad escolar.
	Cómo mejorar la seguridad cibernética en casa.
	Cómo practicar el aprendizaje socioemocional en casa.
	Cómo promover la salud y bienestar en el hogar.
	Cómo crear resiliencia.
	Cómo ayudar a su hijo con las matemáticas en casa.
	Cómo obtener acceso al currículo de artes de lenguaje en casa.
	Cómo la tecnología me ayuda a apoyar el aprendizaje de mi hijo.
	Cómo crecer en mi rol como representante de DAC/DELAC.

OTRO TEMA: (FAVOR DE ESPECIFICAR ABAJO)

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